#### Sponsored Dissertation Awards - Information for Applicants 2024

#### **Coeliac UK**

Grants are provided from donations, bequests, specific fundraising events raised by Members and supporters of the Charity.

# Coeliac UK Research Strategy, Research Grants, Research Priorities, Equality Diversity and Inclusion (EDI) Policy, and Patient and Public Involvement and Engagement (PPIE) Policy

Please refer to the <u>Coeliac UK Research Strategy 2023-28</u> for information on research the charity will fund and the review process. Information about the charity's top ten research priorities can be found on the <u>website</u>. The charity strongly supports EDI in research and works to ensure that applicants from a variety of backgrounds have an equal chance of success. The charity encourages researchers to involve patients and the public in research when relevant to ensure that research is impactful to those it seeks to help. For more information on PPIE please see <u>our policy</u>.

#### **Grant Year**

The timetable for awards and an understanding of the release of awarded grant funds is given below.

### **Supervisor Support**

All applications must include a statement of support from an appropriate supervisor at your institution.

#### What costs can be covered

Our sponsored dissertation grants can cover the costs of materials, laboratory services and student expenses incurred as a result of the research. This may include costs incurred to attend an event for poster / oral presentation to disseminate the findings of the research. We will not pay for organisational overheads such as rent, heating, administrative support, university fees, living costs, extracurricular activities.

#### **Duration of grants**

The project must be completed within 12 months of the date agreed upon acceptance of the grant award.

#### What happens if you are awarded a grant

A grant acceptance form will be sent to you confirming the award amount and the terms of the award as soon as possible following a decision by Coeliac UK's Research Awards Panel. You and a representative of the institution where you are studying/training will be required to sign this agreement to confirm the start date of the project, the awarded amount and your acceptance of the terms.

#### What happens if you are not awarded a grant

You will receive a notification letter indicating the reasons behind the decision not to award a grant. No further correspondence will be entered into regarding this decision.

#### **Payment of grants**

Grants are normally paid retrospectively at the end of the project on receipt of an invoice from the department administering your research funds.

The invoice must be accompanied by a brief summary of the work completed and a breakdown of expenditure. Payment cannot be made until this has been received.

#### Reporting

A full 'End of Project' report is required within one month of the completion of the project.

The final report must include a separate short report of the outcome in language understandable to the general public (a lay summary). This may be used by the Charity in printed and electronic publications to communicate outcomes of research activity. There may also be opportunities for poster or oral presentations at the Charity's annual Research Conference.

A copy of any abstract/poster/manuscript accepted for publication/presentation, and any promotional material relating to it, based on the research, must be sent to the charity's Research Officer, Keira Shepherd, <a href="keira.shepherd@coeliac.org.uk">keira.shepherd@coeliac.org.uk</a>.

#### **Data sharing**

Coeliac UK regards it good research practice for all researchers to consider at the research proposal stage how they will manage and share the data they will generate. Therefore, Coeliac UK requires that applicants applying for funding must ensure a data management and sharing plan is in place at the accommodating institution, as part of their application.

## Acknowledgement of the charity's funding

It is expected that all publications or presentations arising from our funded projects should acknowledge the funding given by the charity. Greater public and professional recognition of our role will help us in the task of raising more funds for research.

#### **Application format**

Please use the appropriate and most recent version of the application form provided on our website.

You do not need to include an introductory description of coeliac disease or dermatitis herpetiformis at any point, but the lay summary is very important. It must give an accurate account of the project in plain English and in terms that will enable a member of the public to understand what the project is about. It is important that your lay summary passes the 'so what?' test and demonstrates why the research is important to people affected by coeliac disease and/or other gluten related conditions. Please keep your lay summary to 400 words. This will be reviewed by the charity's lay Member Review Panel.

It is also important to demonstrate how your research will support the <u>charity's top ten</u> <u>research priorities</u>.

We will acknowledge receipt of your application by email.

# Any queries about the preparation or progress of your application should be addressed to

Keira Shepherd, Coeliac UK Artisan, Hillbottom Road High Wycombe Bucks Email: keira.shepherd@coeliac.org.uk

Supplementary information cannot be added after the deadline.

Late applications will not be accepted.

# Timetable

Closing date: 4 November 2024, 10:00 (GMT)

Funding decision to applicants: December 2024